

CARLISLE COUNCIL ON AGING  
Minutes of Board Meeting  
October 31, 2012 – Town Hall, Clark Room

Board Members Present: Liz Bishop, Abha Singhal, Verna Gilbert, Elizabeth Acquaviva, Liz Thibeault, Lillian DeBenedictis, Mary Daigle, Jean Sain, Joanne Willens. Board Members Absent: Peggy Hilton, Tom Dunkers. COA Staff Member Present: David Klein. Guest Present: Marna Sorenson.

The meeting was called to order at 8:30 a.m. by Chair, Liz Bishop. Marna Sorenson was introduced to the Board as the candidate selected by the Search Committee for the part-time COA Administrative Assistant position. Verna Gilbert, Chair of the Search Committee, read a letter to be presented to the Selectmen prior to their next meeting proposing Marna as the COA Administrative Assistant. The Board then had the opportunity to ask Marna questions regarding her work experience. Marna exited the meeting so a vote on whether to approve her being hired could be taken. The vote was unanimous to hire Marna.

Marna returned to the meeting and was informed of the outcome of the COA Board's vote and of the steps involved in formalizing an offer of employment which include a CORI check and Selectmen approval at their next meeting.

David Klein briefly discussed the COA's involvement in the emergency shelter during Hurricane Sandy.

Meeting adjourned at 8:44 AM

Elizabeth Acquaviva  
Secretary  
COA Board